

**University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010**

**Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands**

July 31, 2020

1:30-4:00

Virtual Via Zoom

AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://zoom.us/j/94830986205?pwd=VUgrWDMvMUJ2N3dJSmJaQWhlcVFCUT09>

You may also call in using the Zoom phone number: 669-900-683,

Meeting ID: 948 3098 6205

Password: 121226

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to cevans@pleasantvalleysd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

A. Call to Order (1:30-1:35)

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

C. Pledge of Allegiance

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	_____	_____
Carolyn Bernal	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____
<u>Administration</u>		
Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

E. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

G. Board Reports, Correspondence, and Communications

II. Regular Session

A. Consent Agenda (1:35-1:40)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the June 26, 2020 Regular Board Meeting**
2. **Spring Consolidated Application (CONAPP)**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and Approval of the Reopening and COVID 19 Mitigation Plan (1:40-2:10)**

Personnel Involved: Charmon Evans/Darlene Hale/Veronica Solorzano/Rebecca Kruse

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Re-Opening and COVID 19 Mitigation Plan

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. **Topic/Agenda Item: Review and Approval of updated 2020-2021 School Calendar (2:10-2:15)**

Personnel Involved: Charmon Evans

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions: The updated calendar reflects the shift of all Professional Development days to the start of the school year.

Director's Recommendation: The Executive Director recommends approval of the updated 2020-2021 School Calendar

Charmon Evans

Executive Director

Moved by _____ **Seconded by** _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Review and Approval of IIPP: Injury and Illness, Prevention Plan, COVID-19 Addendum (2:15-2:20)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions:

Director's Recommendation: The Executive Director recommends approval of the IIPP: Injury and Illness, Prevention Plan COVID-19 Addendum

Charmon Evans

Executive Director

Moved by _____ **Seconded by** _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent (2:20-2:25)**

Roann Bender-General Mathematics
Tarah Colon-English Language Arts
Brenda Goodson-English Language Arts
Ann Ransom-Physical Education
Carlos Sanchez-History/Social Science

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and Approval of Board Resolution Number 2-20-21, UPCS Taking a Stand on Discrimination (2:25-2:30)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Board Resolution Number 22 20-21

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Review and Approval of Policy #513 Suspension and Expulsion Policy (2:30-2:35)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #513 Suspension and Expulsion Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

7. **Topic/Agenda Item: Review and Approval of the 2020-2021 Parent/Student Handbook and Annual Notification (2:35-2:45)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2020-2021 Student Handbook

Charmon Evans, Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

8. **Topic/Agenda Item: Review and Approval of Policy #518 Title IX Harassment, Intimidation, Discrimination and Bullying Policy (2:45-2:55)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #518 Title IX Harassment, Intimidation, Discrimination and Bullying Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

9. **Topic/Agenda Item: Review and Approval of Policy #519 Education for Homeless Children and Youth Policy (2:55-3:00)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #519 Education for Homeless Children and Youth
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

10. **Topic/Agenda Item: Review and Approval of Policy #520 Suicide Prevention Policy (3:00-3:05)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #520 Suicide Prevention Policy
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

11. Topic/Agenda Item: Review and Approval of Policy #521 Education for Foster and Mobile Youth (3:05-3:10)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #521 Education for Foster and Mobile Youth

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

12. Topic/Agenda Item: Review and Approval of Policy #105 Uniform Complaint Policy and Procedures (3:10:3:15)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #105 Uniform Complaint Policy and Procedures

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

13. **Topic/Agenda Item: Review and Approval of Policy #106 General Complaint Policy (3:15-3:20)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #106 General Complaints Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

14. **Topic/Agenda Item: Review and Approval of Policy #404 Exposure Control Plan For Bloodborne Pathogens Policy (3:20-3:25)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #404 Exposure Control Plan for Bloodborne Pathogens Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

15. **Topic/Agenda Item: Review and Approval of a contract with the Boys and Girls Club to support students in Distance Learning, primarily targeted to unduplicated students (3:25-3:35)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of contract with Boys and Girls Club to support students in Distance Learning, primarily targeted to unduplicated students
Charmon Evans

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

16. **Topic/Agenda Item: Review and Approval of the 2020-2021 Staff Handbook for UPCS (3:35-3:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2020-2021 Staff Handbook for UPCS
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

17. **Topic/Agenda Item: Review and Approval of the discontinuation of Title III Federal Funds due to current English Learner enrollment (3:40-3:45)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the discontinuation of Title III Federal Funds

Charmon Evans

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

18. **Topic/Agenda Item: Charter Renewal, Draft and Timeline (3:45-3:50)**

Personnel Involved: Charmon Evans

19. **Topic/Agenda Item: Budget Overview (3:50-4:00)**

Personnel Involved: Charmon Evans

III. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, August 28, 2020

VI. Adjournment